

## JUNIOR YEAR SUMMER STIPEND

UNCF/Mellon Fellows completing the junior year are eligible to receive a summer stipend in the amount of \$4,500.00. The summer stipend can be used on a project or projects that will help to facilitate their research and/or graduate school research activities. In the past, Fellows have traveled to different states and countries to conduct interviews, participated in summer research programs, participated in study abroad programs, completed courses in summer school\*, purchased books, conducted experiments, prepared for the GRE and visited graduate schools - the possibilities are endless! **However, please note that computer hardware and clothing cannot be purchased with these funds.** Fellows are encouraged to work with their faculty mentor to determine the best use of the stipend. To request these funds, Fellows must complete the Junior Year Summer Stipend Request Form **AND** the Project Description Form. At the end of summer, once Fellows have returned to school for the fall semester, they must complete the Junior Summer Project Summary Form.

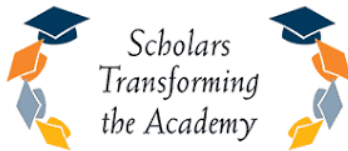
*\* Note: Qualifying Summer School courses must be directly related to the Fellow's research and must not be courses that the fellow can take during the academic school year. An intensive language course which is directly related to the fellow's research is one example of a qualifying summer school course.*

**DEADLINE: MARCH 24, 2023**  
**(You may request an extension on this deadline)**



### Checklist!

- |                              |                             |  |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Has your Mentor seen and approved your project proposal and budget?  |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Have you submitted your Junior Year Summer Stipend Request Form <b><u>and</u></b> the Project Description Form to the Programs Office? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Do you need an extension on the deadline date?<br>If so, please contact the Programs Office to make your request.                      |



## **JUNIOR YEAR SUMMER STIPEND REQUEST FORM**

**NOTE:** FELLOWS MUST COMPLETE THIS FORM AND SUBMIT IT WITH THEIR JUNIOR SUMMER STIPEND REQUEST. THE FOLLOWING PAGE IS AN EXAMPLE OF WHAT THE STIPEND REQUEST SHOULD LOOK LIKE. FELLOWS' STIPEND REQUESTS MUST INCLUDE A BRIEF PARAGRAPH DESCRIPTION OF THEIR SUMMER PLANS AND AN ITEMIZED BUDGET. THE BUDGET MUST TOTAL \$4,500.00.

The summer stipend can be used on a project/projects that will help to facilitate the Fellow's research and/or graduate school research activities. **Please note that computer hardware cannot be purchased with these funds.** Fellows are encouraged to work with their faculty mentors to determine the best use of the stipend, and **mentors must sign off on their stipend requests.**

**Date:**

**Fellow's Name:**

**Fellow's Telephone Number:**

**Fellow's Mailing Address:**

**Fellow's Institution:**

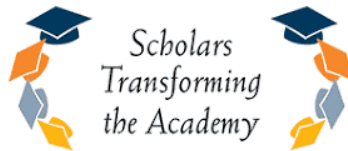
**Amount of Request:**

**Mentor's Name:**

**Fellow's Research Topic:**

**DEADLINE: MARCH 24, 2023**

Completed forms should be submitted to:  
[ajackso3@spelman.edu](mailto:ajackso3@spelman.edu) OR [gabriellewallen@spelman.edu](mailto:gabriellewallen@spelman.edu)



**JUNIOR YEAR SUMMER PROJECT DESCRIPTION FORM**

**DEADLINE: MARCH 24, 2023**  
*(Incomplete requests will not be accepted)*

**SAMPLE (PLEASE USE THIS AS A GUIDE TO CREATE YOUR OWN REQUEST)**

Fellow's Name

Sample Description:

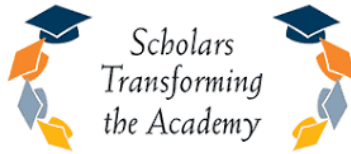
This summer, I will participate in a research program at Northwestern University. The program will give me an opportunity to advance my Mellon research as I work with an esteemed faculty member, Dr. J. Johnson, in the English department. The junior summer research stipend will help to offset some of the expenses related to room and board.

I will also spend time conducting interviews for my research. I will use a portion of my stipend to purchase a digital voice recorder that will assist the interviewing process. I will also spend time furthering my literature review. The purchase of books related to my research topic will be very helpful.

I will also use a portion of my stipend to help offset costs related travel to potential graduate schools. I have been in communication with my mentor regarding my summer plans, and I will continue to communicate with her/him throughout the summer. Please find an itemized budget below.

Item	Cost
Summer living expenses at Northwestern	\$1,300
Books and Materials related to research	\$650
USB Voice Recorder	\$150
Travel, hotel stays and car rental to NYU and UC Berkeley	\$2,400
<b>Total</b>	<b>\$4,500</b>

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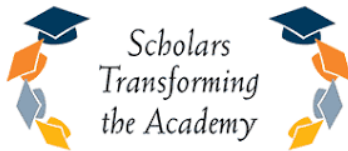


**JUNIOR YEAR SUMMER PROJECT DESCRIPTION FORM**

**DEADLINE: MARCH 24, 2023**  
***(Incomplete requests will not be accepted)***

Fellow's Name:

Please explain below how you will use your Junior Summer Stipend funds. Please include a budget:



## JUNIOR YEAR SUMMER PROJECT SUMMARY

Upon completion of the Junior Year summer experience, Fellows are required to submit a 1 ½ page summary of their experience. The following questions should be addressed:

- How did you use your funds to enhance your research experience?
- What were some of the highlights of your experience?
- How will your junior year summer experience help to further prepare you for graduate study toward the Ph.D.?

**DEADLINE: SEPTEMBER 15, 2023**



### Checklist!

Have you...

- Yes       No      Completed your Junior Year Summer Project Summary?
- Yes       No      Submitted your completed summary to the Programs Office?

Summaries should be submitted to:  
[ajackso3@spelman.edu](mailto:ajackso3@spelman.edu) OR [gabriellewallen@spelman.edu](mailto:gabriellewallen@spelman.edu)