

UNCF/MELLON PROGRAMS

SCHOLARS TRANSFORMING THE ACADEMY

GUIDELINES, OPPORTUNITIES & RESPONSIBILITIES

**A COMPREHENSIVE GUIDE TO NAVIGATING THE UNCF/MELLON MAYS
UNDERGRADUATE FELLOWSHIP PROGRAM**

CREATED FOR THE 2023 UNCF/MELLON FELLOWS

ABOUT THIS DOCUMENT

*Congratulations! You are now a part of an elite group of scholars, collectively known as the Mellon Mays Undergraduate Fellows. The UNCF/Mellon Fellows join undergraduate Mellon fellows throughout the country and South Africa as members of one of the most prestigious Ph.D. pipeline programs in the country- **The Mellon Mays Undergraduate Fellowship Program (MMUF)**. We welcome you to this very distinguished community of scholars.*

This manual was created to assist you over the next two years as you navigate and complete your undergraduate fellowship requirements. It is designed to ensure that you are fully aware of the expectations and opportunities associated with the UNCF/Mellon Undergraduate Fellowship Program. Although most of the information and forms that you will need as you matriculate as a fellow are included in this document, you and your mentor will receive e-mail reminders prior to the deadline dates of each opportunity. At the end of most pages, you will find a checklist. This is to ensure that you have not omitted an important step or piece of information when submitting items to the Programs Office or other offices. This manual also includes important information on Mellon Mays affiliate programs with which you will need to acquaint yourself as you journey toward the Ph.D. Information in this document on the Institute for Recruitment of Teachers (IRT), Leadership Alliance, the Social Science Research Council (SSRC) and the various opportunities provided by these affiliate programs comes directly from the websites of these Programs. Website addresses are provided. You will be introduced to representatives of these programs during the Summer Institute.

Please retain this document and refer to it when you have questions about the expectations of the Program and the responsibilities and opportunities available to you as a UNCF/Mellon Mays Undergraduate Fellow.

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UNCF/MELLON UNDERGRADUATE FELLOWSHIP PROGRAM

General Statement and Purpose

The UNCF/Mellon Mays Undergraduate Fellowship Program is supported by a generous gift from the Andrew W. Mellon Foundation. Participation in the program is open to students at four-year institutions that are members of the United Negro College Fund and Hampton University.

The purpose of the program is to increase the number of talented undergraduates who choose to enroll in Ph.D. programs in the humanities and social science disciplines. The eligible fields are:

- *Anthropology and Archaeology*
- *Area/Cultural/Ethnic/Gender Studies*
- *Art History*
- *Classics*
- *Geography and Population Studies*
- *English*
- *Film, Cinema and Media Studies (theoretical focus)*
- *Musicology and Ethnomusicology*
- *Foreign Languages and Literatures*
- *History*
- *Linguistics*
- *Literature*
- *Performance Studies (theoretical focus)*
- *Philosophy and Political Theory*
- *Religion and Theology*
- *Sociology*
- *Theater (non-performance focus)*
- *Interdisciplinary Studies: Interdisciplinary areas of study may be eligible if they have one or more Mellon fields at their core*

It is important to stress that students with interests in law, engineering, early or secondary education or other professional degree programs **are not eligible** for this program and therefore should not be nominated by their home institution. Students with these interests should not accept membership in the Mellon Mays Undergraduate Fellowship Program.

The program will provide work-study compensation for research activity during the academic year. In addition, it provides summer stipends; a mentor support system; a Summer Research Institute following the sophomore year; sponsored independent activity in the post-junior summer; advice and assistance in applying to graduate schools; and assistance with selected undergraduate loan repayment for participants who pursue Ph.D. study in one of the specified fields. **If selected, the Fellow will be required to participate in the UNCF/Mellon Programs Summer Institute, June 4 - June 30, 2023.**

Undergraduate Student Stipends**

- | | |
|---|---------------------------------------|
| • Summer Institute Summer Stipend | \$4,500.00 |
| • Academic Term Stipend | \$2,000.00/semester (\$4,000.00/year) |
| • Junior Summer Stipend | \$4,500.00 |
| • GRE Preparation (Seniors only) | \$1,000.00 per senior fellow |
| • Ph.D. Program Application Fees (Seniors only) | \$300.00 per senior fellow |
| • Scholarly Development | \$800.00 per fellow |
| • International Research (limited awards) | Up to \$3000.00 (limited awards) |

****NOTE: The IRS regards stipends as earned income; therefore, you will be expected to pay taxes on your stipends. You will receive a 1099 form at the beginning of the calendar year. Please consult your accountant for questions regarding stipend taxation. All fellows must be registered with UNCF in order to receive stipends.**



MEMBER INSTITUTIONS BY REGION AND ENTRY YEAR*

Northeast (10)

Amherst College '17
Bowdoin College '92
Brown University '92
Connecticut College '08
Dartmouth College '89
Harvard University '89
Smith College '00
Wellesley College '89
Wesleyan University '89
Williams College '89
Yale University '96

New York City (6)

Barnard College '96
Brooklyn College '89
City College of New York '01
Columbia University '96
Hunter College '88
Queens College '89

International (3)

University of Cape Town '01
University of the
Western Cape '08
University of the
Witwatersrand '07

Mid-Atlantic (6)

Bryn Mawr College '88
Cornell University '88
Haverford College '00
Howard University '17
Princeton University '89
Swarthmore College '88
University of Pennsylvania
'88

South (6)

Duke University '96
Emory University '00
Rice University '92
UNCF Consortium '89
University of Puerto Rico, '15
University of Texas at
Austin, '14

Midwest (7)

Carleton College '88
Grinnell College '09
Macalester College '00
Northwestern University '08
Oberlin College '88
University of Chicago '88

Washington University
of St. Louis '92

West Coast (10)

California Institute
of Technology '96
California State University
Consortium '17

Claremont Colleges
Consortium, '14
Heritage University '00

Stanford University '89
University of California
at Berkley '08
University of California
at Los Angeles '08

University of
California at Riverside, '14
University of New Mexico,
'14
University of Southern
California '92
Whittier College '08

* Total: 51 Institutions

UNCF MEMBER COLLEGES AND UNIVERSITIES

There are 102 historically black colleges and universities (HBCUs) across the nation. In Title III of the Higher Education Act of 1965, Congress officially defined an HBCU as: an institution whose principal mission was and is the education of black Americans, is accredited and was established before 1964. The first HBCU, Cheyney University in Pennsylvania, was founded in 1837. All HBCUs play a critical role in the American higher education system. For most of America's history, African Americans who received a college education could only receive it from an HBCU.

While the 102 HBCUs represent just three percent of the nation's institutions of higher learning, they graduate nearly 13 percent of African Americans who earn undergraduate degrees. HBCUs, because of their unique sensibility to the special needs of young African American minds, remain the institutions that demonstrate the most effective ability to graduate African American students who are poised to be competitive in the corporate, research, academic, governmental and military arenas.

The United Negro College Fund (UNCF) consortium supports primarily students of African descent attending 37 private institutions and Hampton University.

- [Allen University](#)
- [Benedict College](#)
- [Bennett College for Women](#)
- [Bethune-Cookman University](#)
- [Claflin University](#)
- [Clark Atlanta University](#)
- [Dillard University](#)
- [Edward Waters College](#)
- [Fisk University](#)
- [Florida Memorial University](#)
- [Hampton University](#)
- [Huston-Tillotson University](#)
- [Interdenominational Theological Center](#)
- [Jarvis Christian College](#)
- [Johnson C. Smith University](#)
- [Lane College](#)
- [LeMoyne-Owen College](#)
- [Livingstone College](#)
- [Miles College](#)
- [Morehouse College](#)
- [Morris College](#)
- [Oakwood University](#)
- [Paine College](#)
- [Philander Smith College](#)
- [Rust College](#)
- [Saint Augustine's University](#)
- [Shaw University](#)
- [Spelman College](#)
- [Stillman College](#)
- [Talladega College](#)
- [Texas College](#)
- [Tougaloo College](#)
- [Tuskegee University](#)
- [Virginia Union University](#)
- [Voorhees College](#)
- [Wilberforce University](#)
- [Wiley College](#)
- [Xavier University of Louisiana](#)

UNCF/MMUF SUMMER INSTITUTE

Dates: June 4 - June 30

Location: Hybrid- Onsite (Emory University) and Virtual.

The first three weeks of the Summer Institute (June 4-23) will be held in person on the campus of Emory University. The final week (June 26-30) will be held virtually.

The Summer Institute takes place during the first summer following your acceptance into the UNCF/Mellon Programs. **PARTICIPATION IN THIS PROGRAM IS MANDATORY.** Some of the goals of the Summer Institute include, but are not limited to:

- expanding students' knowledge of the MMUF Program
- honing students' research and writing skills
- introducing students to techniques for more engaged disciplinary scholarly reading, inquiry, analysis and discussion
- exposing students to interdisciplinary thinking and learning
- developing a prospectus
- inspiring a greater commitment within students to attain the Ph.D. and teach in higher education

Your stipend for the summer is \$4,500.00. **You will receive an advance of \$2,250.00 prior to your arrival at the Summer Institute.** This advance on your summer stipend is to assist you with your plans as you prepare to attend the Summer Institute at Emory University. The balance of your stipend will be disbursed following the end of the Summer Institute.

Summer Institute Faculty and Staff

Dr. Cynthia Neal Spence, UNCF/Mellon Programs Director

Dr. Lauren Eldridge Stewart, Co-Director, Summer Institute

Dr. Vincent Willis, Co-Director, Summer Institute

(Please see your Summer Institute Syllabus for a more complete list of all faculty and staff.)

THE UNCF/MELLON UNDERGRADUATE MENTOR

The faculty mentor is a central figure in the Program. The mentor has four general responsibilities.

First, the mentor is to help the fellow prepare for graduate school. This may involve helping the fellow identify useful sources of information or directing the fellow to a person on campus who maintains files on graduate programs.

Second, the mentor is responsible for overseeing the fellow's research project. The project should acquaint the fellow with the disciplinary research methods and applications that scholars follow in a selected discipline. The project should not duplicate the work required in a course, nor should it interfere with the fellow's academic progress. **The project should require intense engagement with the work of leading scholars within the disciplinary field of inquiry.**

Third, the mentor provides opportunities for the fellow to develop teaching skills through practice teaching.

Fourth, the mentor is to be the liaison between the UNCF/Mellon Programs and the fellow. The mentor is also responsible for assisting the fellow with the preparation of reports needed by the program.

1. HELP THE FELLOW PREPARE FOR GRADUATE SCHOOL

- a) Assist the fellow in selecting courses; serve essentially as a faculty advisor to the fellow
- b) Help the fellow identify an area of interest and the programs and scholars in that field
- c) Aid the fellow in compiling information on graduate departments and fellowship programs
- d) Ensure that the fellow keeps track of deadlines for programs and any applicable examinations, e.g. the Graduate Record Examination
- e) Discuss with the fellow the nature of graduate study

2. SUPERVISE AND GUIDE THE FELLOW'S RESEARCH PROJECT

- a) Assist the fellow in conceiving a project, planning it, and carrying it out
- b) Schedule regular periods of contact for review of the research project
- c) Evaluate the research project
- d) Assist fellow with the development of a scholarly bibliography and reading list related to the selected topic

3. THE UNCF/MELLON PROGRAMS SEEK TO FOSTER BOTH TEACHING AND RESEARCH SKILLS. MENTORS ARE ENCOURAGED TO:

- a) Allow the fellow to tutor a class, present a lecture, or develop a section of class
- b) Create opportunities for the fellow to observe the mentor's teaching strategies
- c) Discuss various roles and responsibilities of faculty members

4. SERVE AS A LINK BETWEEN THE UNCF/MELLON PROGRAMS, THE FELLOW AND THE HOME INSTITUTION

- a) Maintain information on the requirements of the Program
- b) Inform the Director and/or Campus Coordinator of any questions or problems that arise from Program requirements
- c) Alert the Director and/or Campus Coordinator of changes in the fellow's status
- d) Assist the Program in monitoring the progress of the fellow and in evaluating activities
- e) Attend the UNCF/Mellon Mentors and Coordinators' Conference, scheduled for early-to mid October
- f) Submit a progress report during the course of the academic year
- g) Submit a final report at the end of that year

THE UNCF/MELLON PROGRAMS OFFICE

The Programs Office may be contacted by either mail, phone, or e-mail.

General Contact Information

UNCF/Mellon Programs
Spelman College
350 Spelman Lane
Box 333
Atlanta, GA 30314

Phone: (404) 270-5685

Website: www.uncfmellon.org

Email: info@uncfmellon.org

Specific Contact Information

Cynthia Neal Spence, Ph.D.
Director, UNCF/Mellon Programs &
Co-Chair & Associate Professor of Sociology, Spelman College
Phone: (404) 270-5684
E-Mail Address: cspence@spelman.edu

Ada Jackson
Senior Administrative Assistant
Phone: (404) 270-5685
E-Mail Address: ajackso3@spelman.edu

Gabrielle Wallen
Programs Coordinator
Phone: (404) 270-5686
E-Mail Address: gabriellewallen@spelman.edu

PROGRAMS OFFICE CHALLENGES

The Programs Office is in the process of collecting data on the UNCF/Mellon Fellows who have preceded you, in an attempt to update our Program statistics. We face numerous challenges as we attempt to contact our UNCF/Mellon Alumni, as their contact information changes, and they neglect to keep us updated. Please note therefore, that it is **CRUCIAL** that you keep the Programs Office updated on any changes to your contact information. We want to keep in touch with you so that we can continue to inform you of opportunities that you will be eligible for even after you have graduated and also so that we can continue to update our statistics. We also need to be able to provide the Andrew W. Mellon Foundation with correct, updated contact information for you. **We initially obtain your contact information from the MMUF Profile Form that you complete once you have been accepted into the program.** We are asking that each semester, you refer to this checklist, so that you can be certain that you are keeping us up-to-date!



Checklist!

- Yes No Has your **current** mailing address or telephone number changed?
If so, please contact the Programs Office to update your information.
- Yes No Has your **permanent** mailing address or telephone number changed?
If so, please contact the Programs Office to update your information.
- Yes No Has your e-mail address changed?
If so, please contact the Programs Office to update your information.

FREQUENTLY ASKED QUESTIONS

1. Are there funds available to, for example, purchase books, pay for the GRE or supplement the Travel Stipend to attend a Conference with my Mentor?

You should plan your stipend spending in advance. You may choose to use a portion of your semester stipend to help defray the costs of books and research materials. Alternatively, you are allotted \$800 in the form of a Scholarly Development Fund, which you may use for your travel and research needs. Senior Fellows are also allotted \$1,000.00 for GRE preparation.

2. My prospectus has changed. Do I have to inform the Programs Office?

Yes, once your research topic has changed and your Mentor has approved the new prospectus, please forward the new topic to the Programs Office. Please get in the habit of sharing updates with the Programs Office as they occur.

3. My mentor and I are unable to continue working together? What should we do?

You and your Mentor are required to submit, in writing, the reasons for this development. Your new Mentor must be identified in this correspondence. If there is [a coordinator on your campus](#), the Coordinator should assist with the identification of a new mentor. In addition, your new mentor must make contact with the Programs Office to complete important documents.

4. What is the appropriate use for my Junior Summer Stipend?

The Junior Summer stipend can be used on a project or projects that will help to facilitate a fellow's research and/or graduate school research activities. Fellows may use their stipends for travel to different states to conduct interviews or graduate school visits. Fellows may also use their stipend to participate in summer research programs and/or study abroad programs related to their research. Fellows may even opt to complete summer school courses (for example, intensive research related language courses), but they may not take any courses that can be taken during the academic school year. Fellows may also use the stipend to purchase books and other research materials and to conduct research related experiments.

5. I am unable to graduate on the date that I indicated on my MMUF Profile Form. Will I remain in the Program until I have graduated?

You must contact the Programs Director, Dr. Cynthia Neal Spence, to discuss the reason you are unable to graduate on the date indicated, and the possibility of remaining in the Programs for another semester, or year. The Programs Director will make the final decision.

6. I have to miss a semester of school. What will happen to my Fellowship?

You must contact the Programs Director, Dr. Cynthia Neal Spence, to discuss your reason for missing a semester. Your Fellowship support will cease until you inform the Programs Office of your return to school. In most cases, your Fellowship will be reinstated. The Programs Director will make the final decision.

CAPE TOWN MMUF JANUARY PROGRAM*

The MMUF January Program introduced undergraduates to the history, culture and intellectual space of the New South Africa through a curriculum that was interdisciplinary in nature. The on-site experiential learning program was intended to broaden the fellow's understanding of the South African socio-eco, racial, cultural, historical and environmental landscape through critical enquiry and debate.

A list of past participants is on the following pages.

***THIS PROGRAM HAS BEEN DISCONTINUED**

CAPE TOWN MMUF JANUARY PROGRAM PARTICIPANTS

January Program - - - 2020

Name	Institution	Fellowship Year
Dalia Kijakazi	Spelman College	2019-2021
John-Coahle Merryfield	Morehouse College	2019-2021
Sierra Phillips	Tougaloo College	2019-2021
Asia Reese	Spelman College	2019-2021
Kailah Trice	Tuskegee University	2019-2021
Tiera Ndlovu	Emory University	2019-2021

January Program - - - 2019

Name	Institution	Fellowship Year
Jacqueline Brown-Gaines	Spelman College	2018-2020
Aliyah Collins	Fisk University	2018 - 2020
Makalah Hampton	Tougaloo College	2018-2020
Autumn Simmons	Spelman College	2018-2020
Shayne Williams	Hampton University	2018-2020

January Program - - - 2018

Name	Institution	Fellowship Year
Anna Flood	Fisk University	2017-2019
Jordan Mosby	Morehouse College	2017-2019
Bria Paige	Spelman College	2017-2019
Joshua Reed	Morehouse College	2017-2019
Nzali Scales	Spelman College	2017-2019
J. Ruben Diaz-Vasquez	Emory University	2017-2019
Karol Oviedo	Emory University	2017-2019
Christelle Roach	Emory University	2017-2019

January Program - - - 2017

Name	Institution	Fellowship Year
Kimya Loder	Spelman College	2016-2018
Betanya Mahary	Spelman College	2016-2018
Keith Matier	Morehouse College	2016-2018
Alexis Mayfield	Hampton University	2016-2018
Kristin McFadden	Emory University	2016-2018
Jonathan Peraza	Emory University	2016-2018
Isabelle Saldana	Emory University	2016-2018
Talia Sharpp	Hampton University	2016-2018

January Program - - - 2016

Name	Institution	Fellowship Year
Nia Bush	Spelman College	2015-2017
Jonathan Carlisle	Morehouse College	2015-2017
Lynette Dixon	Emory University	2015-2017
Endia Hayes	Spelman College	2015-2017
Jeremy Jackson	Wiley College	2015-2017
Makina Moses	Emory University	2015-2017
Clara Perez	Emory University	2015-2017
Samanda Robinson	Fisk University	2015-2017

January Program - - - 2015

Name	Institution	Fellowship Year
Rami Blair	Morehouse College	2014-2016
Casidy Campbell	Emory University	2014-2016
Kerwin Holmes	Morehouse College	2014-2016
Andrew Kim	Emory University	2014-2016
Bryan Natividad	Emory University	2014-2016
Casey Phanor	Morehouse College	2014-2016
Maya Stephens	Paine College	2014-2016
Rasaan Turner	Tougaloo College	2014-2016

January Program - - - 2014

Name	Institution	Fellowship Year
Brittany Botts	Spelman College	2013-2015
Elizabeth Davies	Emory University	2013-2015
Banah Ghabbian	Spelman College	2013-2015
Jovanna Jones	Emory University	2013-2015
Jordan Rutland	Paine College	2013-2015
Ayanna Spencer	Spelman College	2013-2015
Erica Sterling	Emory University	2013-2015
Nia Vaughn	Hampton University	2013-2015

January Program - - - 2013

Name	Institution	Fellowship Year
Khadeidra Billingsley	Clark Atlanta University	2012-2014
Christina Cross	Emory University	2012-2014
Katryna Mahoney	Spelman College	2012-2014
Charles Stuppard	Huston-Tillotson University	2012-2014

January Program - - - 2012

Name	Institution	Fellowship Year
Leah Barlow	Hampton University	2011-2013
LaShawndra Hooks	Hampton University	2011-2013
Silvia Mejia	Emory University	2011-2013
Perrinh "Tiken" Savang	Emory University	2011-2013

January Program - - - 2011

Name	Institution	Fellowship Year
Jonathan Freeman	Lane College	2010-2012
Katherine Matthews	Emory University	2010-2012
Jacinta Saffold	Emory University	2010-2012
Hadiya Sewer	Spelman College	2010-2012

January Program - - - 2010

Name	Institution	Fellowship Year
Khytie Brown	Emory University	2009-2011
Jonathan Collins	Morehouse College	2009-2011
Cherrell Denwiddie	Fisk University	2009-2011
Micaela Harris	Spelman College	2009-2011
Jasmine Johnson	Emory University	2009-2011

January Program - - - 2009

Name	Institution	Fellowship Year
Rasheedah Alexander	Johnson C. Smith University	2008-2010
Tatiana Benjamin	Clark Atlanta University	2008-2010
Keith French	Tougaloo College	2008-2010
Kenneth Frierson	Lane College	2008-2010
Juliana Partridge	Spelman College	2008-2010
Anni Pullagura	Emory University	2008-2010
Ana' Marie Rector	Clark Atlanta University	2008-2010

January Program - - - 2008

Name	Institution	Fellowship Year
Anisah Nu'Man	Spelman College	2007-2009
Julius Fleming	Tougaloo College	2007-2009
Michael Thomas	Paine College	2007-2009
Noelle Gibson	Hampton University	2007-2009
Selah Johnson	Spelman College	2007-2009
Jarvis McInnis	Tougaloo College	2007-2009

January Program - - - 2007

Name	Institution	Fellowship Year
Nicole Naar	Emory University	2006-2008
Mia Ellis	Tougaloo College	2006-2008
Gregory Johnson	Tougaloo College	2006-2008
Nile Johnson	Spelman College	2006-2008
Brandy Thomas	Paine College	2006-2008
Jessica Edwards	Spelman College	2005-2007
Antonina King	Hampton University	2005-2007
Marcus McArthur	Morehouse College	2005-2007
Shaeeda Mensah	Spelman College	2005-2007

January Program - - - 2005

Name	Institution	Fellowship Year
Meredith Coleman-Tobias	Spelman College	2004-2006
Melody Cooper	Clafin University	2004-2006
Sonia Santamaria	Emory University	2004-2006
Jared Stearne	Morehouse College	2004-2006
Ashley Strong-Green	Paine College	2004-2006

January Program - - - 2004

Name	Institution	Fellowship Year
Takkara Brunson	Spelman College	2003-2005
Takiyah Franklin	Dillard University	2003-2005
Irvin Hunt	Morehouse College	2003-2005
Raquel Janeau	Dillard University	2003-2005
Michael Turner	Clark Atlanta University	2003-2005

January Program - - - 2003

Name	Institution	Fellowship Year
Blake Adams	Morehouse College	2002-2004
Brandon Geter	Tuskegee University	2002-2004
Saida Grundy	Spelman College	2002-2004
Worth Hayes	Xavier University	2002-2004
Jaimie Lee	Emory University	2002-2004

SOUTHEASTERN REGIONAL CONFERENCE

The Mellon Mays Undergraduate Fellowship Southeastern Regional Conference is designed specifically for Junior and Senior Fellows. This event brings together Mellon Mays Undergraduate Fellows representing Duke, Emory, Howard and Rice Universities, the University of Texas at Austin, the University of Puerto Rico and the UNCF institutions. Fellows will be able to interact with and present their research to their peers and hear from former MMUF Fellows who have gone on to graduate school and who have completed the Ph.D. Fellows will have the opportunity to interact with these MMUF Alumni to gain a better insight into the professional and personal aspects of the journey through and beyond graduate school. **Senior fellows are required to present.** The 2023 MMUF Southeastern Regional Conference will be hosted by **Duke University, October 27-29, 2023.**

JUNIOR YEAR SUMMER STIPEND

UNCF/Mellon Fellows completing the junior year are eligible to receive a summer stipend in the amount of \$4,500.00. The summer stipend can be used on a project or projects that will help to facilitate their research and/or graduate school research activities. In the past, Fellows have traveled to different states and countries to conduct interviews, participated in summer research programs, participated in study abroad programs, completed courses in summer school*, purchased books, conducted experiments, prepared for the GRE and visited graduate schools - the possibilities are endless! **However, please note that computer hardware and clothing cannot be purchased with these funds.** Fellows are encouraged to work with their faculty mentor to determine the best use of the stipend. To request these funds, Fellows must complete the Junior Year Summer Stipend Request Form **AND** the Project Description Form. At the end of summer, once Fellows have returned to school for the fall semester, they must complete the Junior Summer Project Summary Form.

** Note: Qualifying Summer School courses must be directly related to the Fellow's research and must not be courses that the fellow can take during the academic school year. An intensive language course which is directly related to the fellow's research is one example of a qualifying summer school course.*

DEADLINE: MARCH 22, 2024
(You may request an extension on this deadline)



Checklist!

- Yes No Has your Mentor seen and approved your project proposal and budget?
- Yes No Have you submitted your Junior Year Summer Stipend Request Form **and** the Project Description Form to the Programs Office?
- Yes No Do you need an extension on the deadline date?
If so, please contact the Programs Office to make your request.

PAST USES OF THE JUNIOR SUMMER STIPEND (SUMMER 2022)

ANNAYA BAYNES SPELMAN COLLEGE

Annaya participated in the Institute for Recruitment of Teachers (IRT) summer program where she was able to connect with many scholars and began researching prospective graduate schools. She also conducted interviews of nonbinary people about their gender identity and their thoughts on representation in popular media for her research and used a portion of her funds to compensate her interviewees. She was able to purchase books and materials to support her research and also studied for and took the GRE.

KAMBRIA COOK CLAFLIN UNIVERSITY

Kambria studied and performed at the Varna International Music Academy (VIMA). While at VIMA, she worked with Amy Shoremount-Obra, a former Metropolitan Opera singer, Gregory Buchalter, a former conductor for The Metropolitan Opera, and many more musicians. The experience at VIMA enabled her to grow her voice and knowledge about the voice. She learned new vocal techniques, like bel canto and vocal health. She also learned Italian, French, and German diction, Alexander Technique and acting skills.

MARGARET DARAMOLA HAMPTON UNIVERSITY

Margaret studied abroad at the Graduate Institute in Geneva, Switzerland. While there, she was also able to visit the UN. Additionally, she virtually presented her research at her first academic conference at the Lagos Studies Association. She spent a portion of her stipend on visits to Brown University and Harvard University. Finally, she studied for and took the GRE.

AVIWE DUBOIS XAVIER UNIVERSITY OF LOUISIANA

Aviwe worked with the American Research Center in Egypt (ARCE) and conducted research about stories and narratives of ancient African civilizations. The center also afforded her the opportunity to study how we translate ancient stories.

ELIZABETH GOWANS SPELMAN COLLEGE

Elizabeth participated in the African American Literatures and Cultures Institute at University of Texas, San Antonio. She also traveled to New York where she conducted archival research at the Schomburg Center for Research in Black Culture. Finally, she took summer courses at her local community college.

CONNOR JOSEPH FISK UNIVERSITY

Connor worked as an Intern in the Special Collections at the Fisk University Libraries where he was able to gather data for his research. He also purchased books and materials to further his research.

JEVAUNI MALCOLM CLAFLIN UNIVERSITY

Jevauni participated in the University of Chicago Summer Research Training Program where he attended various classes such as Writing for Research and Engaged Scholarship. He used a portion of his stipend to visit the University of Illinois, Urbana-Champaign. He also purchased materials to support his research.

JASMINE MITCHELL
FISK UNIVERSITY

Jasmine spent her summer at the University of California, Berkeley and Santa Cruz, Estate Little Princess, St. Croix, and Saclo Village, Benin. While studying at UC Berkeley, she was able to tour the institution. She also travelled to Santa Cruz to tour their anthropology department and sit in a lecture about West African archaeology. After daily lessons about how to identify artifacts and use archaeology to discover history, she did field research in St. Croix, USVI and Benin, Africa. Additionally, Jasmine purchased books and journal articles to support her research.

CHAUNECE REED
FISK UNIVERSITY

Chaunce participated in the African American Literatures and Cultures Institute at University of Texas, San Antonio. AALCI afforded her the opportunity to pursue extended research on her Mellon project, "Fatphobia, Contemporary Media and Fat Black Women: When Mean Acts Follow Mean Acts." She also had the opportunity to prepare for the graduate school application process.

KAILEN SADDLER
TOUGALOO COLLEGE

Kailen participated in the Auburn University and Loyola University Scholars Committed to Opportunities in Education Summer Institute. During this program, Kailen participated in GRE prep and workshops on scholarly writing. She used a portion of her stipend to purchase books, journals, and other materials to further her research on Joseph Boulogne.

CALEB STRICKLAND
MOREHOUSE COLLEGE

Caleb participated in the Leadership Alliance Summer Research Program at Columbia University. While there, he developed a research proposal for investigating Gender Diversity at Single-Sex Historically Black College and Universities. His advisor for the summer assisted him with refining his list of Ph.D. programs to apply to and editing his Senior Thesis to turn it into a writing sample for graduate school applications. He used a portion of his stipend to purchase access to articles for his summer research and also to visit New York University, a prospective graduate school. He also traveled to Los Angeles to present his research at the American Sociological Association Annual Conference.

LAUREN TOLBERT
CLAFLIN UNIVERSITY

Lauren participated in a study away trip to the US Virgin Islands. While abroad, she explored ruins on the island of St. John, studied the ecology of St. Croix on horseback and learned about different academic and cultural experiences while visiting the two campuses of the only HBCU in the U.S. Virgin Islands. She will incorporate her analysis of the trip and its aims in her final report as anecdotal evidence of her argument of the power of global exploration in the Diaspora for HBCU students.

ARIELLE WIGGINS
CLAFLIN UNIVERSITY

Arielle participated in the Moore Undergraduate Research Apprentice Program (MURAP) at the University of North Carolina-Chapel Hill. Some highlights from her summer experience were interacting with students from diverse learning backgrounds, developing an independent living routine, and gaining a better understanding of the Graduate School application process. A large part of MURAP was spent in professional development and graduate school preparation workshops. She was able to create a list of Ph.D. programs to apply to along with drafts of personal statements and emails to send to prospective programs.

JUNIOR YEAR SUMMER STIPEND REQUEST FORM

NOTE: FELLOWS MUST COMPLETE THIS FORM AND SUBMIT IT WITH THEIR JUNIOR SUMMER STIPEND REQUEST. THE FOLLOWING PAGE IS AN EXAMPLE OF WHAT THE STIPEND REQUEST SHOULD LOOK LIKE. FELLOWS' STIPEND REQUESTS MUST INCLUDE A BRIEF PARAGRAPH DESCRIPTION OF THEIR SUMMER PLANS AND AN ITEMIZED BUDGET. THE BUDGET MUST TOTAL \$4,500.00. Please click [here](#) to access a fillable copy of this form.

The summer stipend can be used on a project/projects that will help to facilitate the Fellow's research and/or graduate school research activities. **Please note that computer hardware cannot be purchased with these funds.** Fellows are encouraged to work with their faculty mentors to determine the best use of the stipend, and **mentors must sign off on their stipend requests.**

Date:

Fellow's Name:

Fellow's Telephone Number:

Fellow's Mailing Address:

Fellow's Institution:

Amount of Request:

Mentor's Name:

Fellow's Research Topic:

DEADLINE: MARCH 22, 2024

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

JUNIOR YEAR SUMMER PROJECT DESCRIPTION FORM

DEADLINE: MARCH 22, 2024
(Incomplete requests will not be accepted)

SAMPLE (PLEASE USE THIS AS A GUIDE TO CREATE YOUR OWN REQUEST)

Fellow's Name

Sample Description:

This summer, I will participate in a research program at Northwestern University. The program will give me an opportunity to advance my Mellon research as I work with an esteemed faculty member, Dr. J. Johnson, in the English department. The junior summer research stipend will help to offset some of the expenses related to room and board.

I will also spend time conducting interviews for my research. I will use a portion of my stipend to purchase a digital voice recorder that will assist the interviewing process. I will also spend time furthering my literature review. The purchase of books related to my research topic will be very helpful.

I will also use a portion of my stipend to help offset costs related travel to potential graduate schools. I have been in communication with my mentor regarding my summer plans, and I will continue to communicate with her/him throughout the summer. Please find an itemized budget below.

Item	Cost
Summer living expenses at Northwestern	\$1,300
Books and Materials related to research	\$650
USB Voice Recorder	\$150
Travel, hotel stays and car rental to NYU and UC Berkeley	\$2,400
Total	\$4,500

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

JUNIOR YEAR SUMMER PROJECT SUMMARY

Upon completion of the Junior Year summer experience, Fellows are required to submit a 1 ½ page summary of their experience. The following questions should be addressed:

- How did you use your funds to enhance your research experience?
- What were some of the highlights of your experience?
- How will your junior year summer experience help to further prepare you for graduate study toward the Ph.D.?

DEADLINE: SEPTEMBER 13, 2024



Checklist!

Have you...

- Yes No Completed your Junior Year Summer Project Summary?
- Yes No Submitted your completed summary to the Programs Office?

Summaries should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

SCHOLARLY DEVELOPMENT, GRADUATE SCHOOL PREPARATION AND INTERNATIONAL RESEARCH TRAVEL STIPENDS

SCHOLARLY DEVELOPMENT FUND

UNCF/Mellon Mays Fellows may request up to **\$800.00** per year for scholarly development. Fellows may use this stipend to assist with expenses related to travel and/or research. For instance, these funds may be used for travel to various conferences, institutions, facilities or any other destination, in an effort to supplement their research and facilitate the graduate school selection process. Fellows may also use this stipend to assist with expenses related to their research needs. **Fellows will need to complete the [Scholarly Development Fund Request form](#) to request these funds.**

GRADUATE SCHOOL PREPARATION FUND

(\$1,000 for GRE Preparation and \$300 for Ph.D. Program Application Fees)

UNCF/Mellon Mays **SENIOR** Undergraduate Fellows may request a GRE Preparation stipend of up to **\$1,000.00**. Fellows may use this stipend to assist with expenses related to preparing for the Graduate Record Examination (General Test preparation, testing, and distribution of scores). Fellows will need to complete the GRE Preparation Stipend Request form to request these funds. In addition, Fellows may request an additional \$300 to cover up to three application fees to Ph.D. programs. **Fellows will need to complete the [GRE Preparation Stipend Request](#) and/or the [Ph.D. Program Application Fees Stipend Request](#) forms to request these funds. These are two separate, different forms.**

INTERNATIONAL RESEARCH TRAVEL FUND

The International Research Travel Grant is designed to support the international/global scholarly interests of UNCF/Mellon Fellows and/or participation in intensive language study programs approved by the UNCF/Mellon Programs Office. These grants may be used to supplement pre-existing study abroad plans or to subsidize a summer or fall/spring semester international engagement (for example, attending a conference abroad, conducting research abroad, etc). A limited number of grants of up to **\$3,000.00** per Fellow will be awarded each academic year. Fellows must submit a proposal supporting their need to travel abroad in order to advance their scholarly inquiry and a budget depicting how the funds will be used in order to advance their scholarly research development. **The deadline for submission of proposals is July 30 of each year. Fellows are required to submit a final report detailing how they were able to accomplish their international research goals. Fellows will need to complete the [International Research Travel Fund form](#) to request these funds.**

SCHOLARLY DEVELOPMENT FUND

Travel And Research Funds for Fellows

UNCF/Mellon Mays Fellows may request up to **\$800.00** per year for scholarly development. Fellows may use this stipend to assist with expenses related to travel and/or research. For instance, these funds may be used for travel to various conferences, institutions, facilities or any other destination, in an effort to supplement their research and facilitate the graduate school selection process. Fellows may also use this stipend to assist with expenses related to their research needs. Fellows will need to complete this Scholarly Development Fund Request form to request these funds. Please click [here](#) to access a fillable copy of this form.

Date:

Fellow's Name:

Fellow's Telephone Number:

Fellow's Mailing Address:

Fellow's Institution:

Amount of Request:

REASON FOR REQUEST (please click in the box below to begin typing):

**PLEASE INCLUDE A BUDGET WITH COST PER ITEM AND GRAND TOTAL ESTIMATE
(please click in the box below to begin typing):**

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

GRADUATE SCHOOL PREPARATION
Graduate Record Examination (GRE) Preparation Stipend Request

UNCF/Mellon Mays **SENIOR** Undergraduate Fellows may request a GRE Preparation stipend of up to \$1,000.00. Fellows may use this stipend to assist with expenses related to preparing for the Graduate Record Examination (General Test preparation, testing, and distribution of scores). Fellows will need to complete the GRE Preparation Stipend Request form to request these funds. Please click [here](#) to access a fillable copy of this form.

Date:

Fellow's Name:

Fellow's Telephone Number:

Fellow's Mailing Address:

Fellow's Institution:

Amount of Request:

REASON FOR REQUEST (please click in the box below to begin typing):

**PLEASE INCLUDE A BUDGET WITH COST PER ITEM AND GRAND TOTAL ESTIMATE
(please click in the box below to begin typing):**

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

GRADUATE SCHOOL PREPARATION
Ph.D. Program Application Fees Stipend Request

UNCF/Mellon Mays **SENIOR** Undergraduate Fellow may request \$300 to cover up to three application fees to Ph.D. programs. Fellows will need to complete the Ph.D. Program Application Fees Stipend Request form to request these funds. Please click [here](#) to access a fillable copy of this form.

Date:

Fellow's Name:

Fellow's Telephone Number:

Fellow's Mailing Address:

Fellow's Institution:

Amount of Request:

REASON FOR REQUEST (please click in the box below to begin typing):

**PLEASE INCLUDE A BUDGET WITH COST PER ITEM AND GRAND TOTAL ESTIMATE
(please click in the box below to begin typing):**

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

UNCF/MELLON UNDERGRADUATE FELLOWSHIP PROGRAM

INTERNATIONAL RESEARCH TRAVEL FUND REQUEST FORM

The International Research Travel Grant is a new initiative designed to support the international/global scholarly interests of UNCF/Mellon Fellows and/or participation in intensive language study programs approved by the UNCF/Mellon Programs Office. These grants may be used to supplement pre-existing study abroad plans or to subsidize a summer or fall/spring semester international engagement (for example, attending a conference abroad, conducting research abroad, etc). A limited number of grants of up to \$3,000.00 per Fellow will be awarded each academic year. Fellows must submit this completed form, a proposal supporting their need to travel abroad in order to advance their scholarly inquiry and a budget depicting how the funds will be used in order to advance their scholarly research development. **Fellows are required to submit a final report detailing how they were able to accomplish their international research goals.** Please click [here](#) to access a fillable copy of this form.

Date: _____

Fellow's Name: _____

Fellow's Telephone Number: _____

Fellow's Mailing Address: _____

Fellow's Institution: _____

Destination: _____

Amount of Request: _____

**FELLOWS ARE REQUIRED TO SUBMIT A FINAL REPORT DETAILING HOW THEY WERE
ABLE TO ACCOMPLISH THEIR INTERNATIONAL RESEARCH GOALS.**

Completed forms should be submitted to:
ajackso3@spelman.edu OR gabriellewallen@spelman.edu

THE INSTITUTE FOR RECRUITMENT OF TEACHERS (IRT)

MISSION

The Institute for Recruitment of Teachers (IRT) empowers talented underserved and underrepresented future educators to teach and serve as leaders in American education because diversity is essential to excellence.

CORE VALUES

- **Diversity.** We believe that a diversity of educators, pedagogies, and ideas elevates the quality, expands the scope, and enhances the richness of education. The heart of our mission is therefore to expand educational access for talented underserved and underrepresented students, including students of color, first-generation, and low-income students. Thus, we collaborate with consortium colleges and universities, nonprofit organizations, and networks that seek to promote intentionally diverse and inclusive learning communities.
- **Excellence.** We believe creating a culture of inquiry that seeks to cultivate analytical rigor, high standards and innovation in approaches to teaching and learning as core attributes of our future educators is the most effective way to realize educational excellence in our schools, colleges and universities.
- **Influence.** We invest in the next generation of educators because we know that a quality education provided by an effective teacher is the single greatest influence on student success. We believe that equity and inclusion are fundamental to building a better society. Through this investment, we endeavor to build a legacy of influence for generations of students to come.
- **Empowerment.** We believe that providing diverse students with educational and professional advocacy and mentorship in higher education will expand their career options as well as equip them to inspire more students as teachers, role models, and innovative thought leaders in education. We believe that in implementing our mission, IRT and its alumni can help advocate for positive changes in our educational system and for educational excellence in all communities in order to advance educational transformation.
- **Leadership.** As an organization, we will act with intention and integrity in our decision-making, leadership, and governance. To be supportive of and responsive to the needs of our students, alumni and partners, a culture of adaptability, assessment and introspection, innovation, and fiscal sustainability is fundamental to our purpose.

PROGRAM HISTORY

The Institute for Recruitment of Teachers (IRT) was founded in 1990 by Kelly Wise, former IRT executive director and dean of faculty at Phillips Academy, with a mission to “deepen the pool of talented minorities entering the teaching profession in our country.” The institute was designed to increase the number of African American, Latino/a and Native American students pursuing advanced degrees for teaching, counseling and administrative careers so the pool of potential faculty members at both the K-12 and university levels will become more diverse. In 2004, the Institute reaffirmed its commitment to eradicating racial disparities at all levels of education and selecting outstanding college students and recent graduates from all diverse backgrounds, including Asians and Caucasians, who are committed to these ideals.

The IRT offers two distinct programs: the Summer Workshop and the Associate Program for undergraduate juniors and seniors and working professionals.

IRT PROGRAM DESCRIPTION

The IRT program is designed for college juniors and seniors, recent graduates, and working professionals who want to continue their graduate education in the humanities, social sciences and education.

All participants receive the following support throughout the graduate school application process at no charge, which include:

- Individualized support and extensive counseling as you clarify your graduate education and career goals, choose graduate programs and apply to a renowned consortium of graduate schools across the country;
- Application fee waivers for 10-12 graduate programs, a savings of at least \$1,000;
- One-on-one coaching and advising as you fine-tune statements of purpose, resumes, and writing samples;
- Personalized support throughout the matriculation and placement decision-making process.

IRT Timeline

IRT applications are accepted between December 1st and March 1st

Applicants are notified of IRT's admissions decisions in May in anticipation of the new cohort starting June 1st

Admissions & Orientation (May)	Summer Pre-Application Advising (June-August*)	Fall Pre-Application Advising (September-November)	Post-Application Advising (December-April)
<p>IRT Scholars:</p> <ul style="list-style-type: none"> • receive welcome materials from IRT • gain access to IRT-exclusive Canvas course • receive information about GRE prep options • begin researching prospective graduate schools 	<ul style="list-style-type: none"> • receive introductory emails from IRT & Statement of Purpose Advisors • submit assignments on Canvas, respond to surveys, participate in cohort meetings, and watch webinars • sit for all required standardized tests • conduct in-depth graduate school program research • begin compiling application materials such as letters of rec, writing samples, and transcripts <p><i>*The IRT Office is closed for the month of August</i></p>	<ul style="list-style-type: none"> • participate in weekly SOP Advising meetings and submit related Canvas assignments • refine and finalize all graduate school application materials • submit final School List before receiving application fee waiver instructions from IRT office • begin uploading materials to online graduate school applications as early as October <p>Note: IRT Scholars are expected to submit all of their graduate school applications in full by December 1st</p>	<ul style="list-style-type: none"> • discuss offers of admission, invitations to interview and visit campus, and funding packages from consortium schools • navigate graduate school communications, prepare for campus visits and interviews, and negotiate and evaluate program offers with guidance from IRT Advisor • submit assignments on Canvas, respond to surveys, participate in cohort meetings, and watch webinars • make a matriculation decision by April 15th

The syllabus consists of traditional and cutting-edge theory and cultural criticism in the disciplines of education, the humanities, and social science designed to introduce students to the philosophical rigors associated with the kinds of texts one encounters throughout graduate study. Programming also includes lectures, writing conferences, debates, and presentations by nationally known educators, artists, and poets. Students also prepare for the GRE and begin work on their statements of purpose.

During the month of July, IRT Scholars will have the opportunity to engage virtually with recruiters from our consortium of graduate schools.

APPLICATION REQUIREMENTS

The IRT has adjusted programming and processes to best support all of our scholars. All IRT Scholars will have access to our programming, including our summer curriculum, online. Scholars will have the opportunity to engage virtually with recruiters from our consortium of graduate schools in July.

All applicants must:

1. For undergraduates, have earned a grade point average of 3.0 or above (on a 4.0 scale); and for graduate students, have earned a grade point average of 3.5 or above (on a 4.0 scale).
2. Demonstrate a commitment to eradicating racial disparities in education;
3. Demonstrate a professional interest in teaching, counseling, or administration (K-12 or higher education)
4. Submit a complete online application by *March 1st!*
5. Attend an information session either on campus or online.

You are eligible to participate in our program if you are:

- A current undergraduate junior or senior
- A college graduate (recent or otherwise)
- Currently or previously enrolled in a Master's degree program
- A working professional with an undergraduate degree

<https://www.andover.edu/about/outreach/irt>

GRADUATE SCHOOL VISITATIONS / SUMMER OPPORTUNITIES

These are just a few of the many summer program and graduate school visitation opportunities available to fellows. ****Please note: this is not an exhaustive list. ****

GRADUATE SCHOOL VISITATION OPPORTUNITIES

- **Purdue University** –The Graduate Diversity Visitation Program (GDVP) is a four-day program held each fall semester. During the visit, you’ll become familiar with the Graduate School leadership staff, graduate programs, faculty and students in your program of interest, the rich, cultural opportunities present at the University and Greater Lafayette community, and experience campus life.
 - **Contact: gdvp@purdue.edu | 765-494-0945**
Visit <https://www.purdue.edu/gradschool/diversity/programs/graduate-diversity-visitation-program/> to learn more about the GDVP

- **The University of Georgia** – The Annual Future Scholars Visitation Program (November) serves as a recruitment tool for prospective graduate students, allowing them to visit the University of Georgia campus and their academic departments of interest.
 - **Contact: The Recruitment and Diversity Initiatives (706) 542-6416 or greruit@uga.edu**
Visit <http://grad.uga.edu/index.php/diversity/future-students/future-scholars-visitation-program/> to learn more about the Future Scholars Visitation Program.

SUMMER PROGRAM OPPORTUNITIES

- **The Leadership Alliance Summer Research - Early Identification Program (SR-EIP)** provides undergraduates with training and mentoring in the principles underlying the conduct of research and prepares them to pursue competitive applications to graduate schools. Students work for eight to ten weeks in the summer under the guidance of a faculty or research mentor at a participating Leadership Alliance institution. Through one-on-one collaborations, students gain theoretical knowledge and practical training in academic research and scientific experimentation. All SR-EIP participants make oral or poster presentations of their research at the Leadership Alliance National Symposium.
 - **Who:** Students who have completed at least two semesters and have at least one semester remaining of their undergraduate education by the start of the summer program.
 - **Contact:** The Leadership Alliance Executive Office, theleadershipalliance@brown.edu or 401-863-1474
 - [Summer Research Early Identification Program | The Leadership Alliance](#)

- **Middlebury College Language School HBCU Scholarships**
 - **Who:** Open to any student currently enrolled full-time at a Historically Black College or University, regardless of citizenship. Applications are due December 15.
 - **Contact:** languages@middlebury.edu or 802.443.5510
 - To learn more about the program, visit <https://www.middlebury.edu/language-schools/funding/fellowships-scholarships/hbcu-his-tribal-colleges>

- **The Schomburg-Mellon Humanities Summer Institute (June - July)**

The Schomburg Center for Research in Black Culture and the Andrew W. Mellon Foundation have created the Schomburg-Mellon Humanities Summer Institute to encourage minority students and others with an interest in African-American, African and African Diasporan Studies to pursue PhDs in the humanities.

 - **Who:** Rising seniors with an interest in African-American and African Diasporan studies
 - **Contact:** patronservices@nypl.org
 - To learn more about the Institute, visit <http://www.nypl.org/help/about-nypl/fellowships-institutes/schomburg-mellon-humanities-summer-institute>

- **The Moore Undergraduate Research Apprentice Program (MURAP) at the University of North Carolina, Chapel Hill**

The Moore Undergraduate Research Apprentice Program (MURAP) at the University of North Carolina-Chapel Hill is a paid summer fellowship designed to foster the entrance of talented students from diverse backgrounds within the humanities, social sciences, and fine arts into PhD programs and faculty positions in U.S. colleges and universities.

 - **Who:** Students with interests in the Humanities, Social Sciences and Fine Arts
 - **Contact:** murap@unc.edu
 - To learn more about the Program, visit <http://murap.unc.edu/>

- **Mellon Mays Undergraduate Fellowship Writing and Research Training Program**
 The Mellon Mays Undergraduate Fellowship Writing and Research Training Program at UCLA is a six-week writing and research summer program for 20 current Mellon Mays Fellows from participating Mellon Mays colleges and universities. Fellows participate in a rigorous scholarly writing and research methodology course, individual and group mentoring sessions, workshops, events, and a final research colloquium.
 - Who: Current rising senior Mellon Mays Undergraduate Fellows.
 - Contact: urhass@college.ucla.edu
 - To learn more about the Program, visit <https://hass.ugresearch.ucla.edu/opportunities/mmsummer/>

- **Big Ten Academic Alliance Summer Research Opportunities Program (SROP)**
 The Summer Research Opportunities Program (SROP) is a gateway to graduate education at Big Ten Academic Alliance universities. The goal of the program is to increase the number of underrepresented students who pursue graduate study and research careers. SROP helps prepare undergraduates for graduate study through intensive research experiences with faculty mentors and enrichment activities.
 - Who: Students who have completed at least two semesters and have at least one semester remaining of their undergraduate education by the start of the summer program.
 - Contact: srop.coordinator@btaa.org
 - To learn more about the Program, visit <https://www.btaa.org/resources-for/students/srop/overview>

- **MMUF Summer Research Training Program (SRTP) at the University of Chicago**
 The MMUF Summer Research Training Program (SRTP) hosted at the University of Chicago prepares current Mellon Mays Undergraduate Fellows for graduate study and rigorous research. During the structured, nine-week program, students in the SRTP complete courses in academic writing and social theory, are closely mentored by advanced graduate students and faculty, attend multiple workshops and make presentations at the Chicago Research Symposium.
 - Who: Current rising senior Mellon Mays Undergraduate Fellows.
 - Contact: MMUFatUChicago@gmail.com
 - To learn more about the Program, visit <https://mellonmays.uchicago.edu/prospective-summer-fellows/>

CALL FOR PAPERS

Get published!

This is an opportunity for **MMUF Fellows** to share their work with the MMUF community. As an MMUF Fellow, you can have your work published in the Mellon Minority Undergraduate Fellowship Journal! The Mellon Mays Undergraduate Fellowship Journal is an annual collection of scholarly works by participants in the MMUF program. You are encouraged to submit works that were the culmination of research conducted under the Mellon Programs, the introduction to a thesis or any larger work, or a paper for a favorite class. The Call for Papers usually goes out in May each year. It will be emailed to you.

Guidelines:

- Submissions may be up to 8 pages and double-spaced.
- Submissions must be reviewed and edited by your mentor.
- Submissions must then be **e-mailed** to the Programs Office, at which point we will forward your submission to the editor of the journal. **Hard copies of your work will not be accepted.**



Checklist for Submission:

Submissions must include the following:

- Name
- E-mail Address
- Mailing Address
- College/University
- Date of Graduation
- Major
- Faculty Mentor/Advisor
- Plans for graduate school (if possible)
- A description of the work you are submitting

The Programs Office will then submit all entries to the Journal Office for consideration. **The Journal Office staff will not accept submissions that you email directly to them.** Therefore, please note that submissions have to be received by the Programs Office prior to the Journal deadline.



Checklist!

- Yes No Has your mentor reviewed and edited your work?
- Yes No Have you e-mailed your submission to the Programs Office?
(Submission deadline to be announced)

UNCF/MELLON PUBLICATIONS IN THE MELLON MAYS UNDERGRADUATE FELLOWSHIP JOURNAL

2018

Keith Matier, Morehouse College: "Phenomenology and Epistemic Injustices: A Critique of the Original Position"

2017

Jauhara Ferguson, Spelman College: "Radical Narratives of Muslim Male Youth: A Critical Investigation of the Media Rhetoric of Radicalization"

2016

****Ariana Brazier, Spelman College:** "Homelessness in Children's Television: The Necessary Delinquent Sentenced to Social Death"

2015

Kerwin Holmes, Jr., Morehouse College: "The Gospel of Slavery: A Study of Antebellum Southern American Christian Thought on African Slavery following the Second Great Awakening – Scholarship On Black Christianity in 19th Century American South"

Hadiya Layla Jones, Spelman College: "Resisting the Matrix: Black Female Agency in Issa Rae's Awkward Black Girl"

Madison Nelson-Turner, Hampton University: "The Madwoman is Out of the Attic: A Literary Analysis on Contemporary Anthologies' Construction of the "Madwoman" in Nineteenth-Century British Women's Literature"

2014

Lauren Highsmith, Hampton University: "Bloodlines: The Significance of Blood in the Battle Royal"

2013

****Leah Barlow, Hampton University:** "What a Life! Sexual Identity as Necessary in *The Brief Wondrous Life of Oscar Wao* by Junot Diaz"

****Mack Curry, Hampton University:** "*Weapons of Mass Creation*"; a poem

2012

****Leah Barlow, Hampton University:** "The Subaltern Speaks: The Colonized Voice Found in *The Lying Days, Disgrace, None to Accompany Me, and Coconut*"

****Jonathan Freeman, Lane College:** "Tools of Resistance: The Involvement of the Militant Wing of the African National Congress in the Dismantling of Apartheid"

****Marla Goins, Johnson C. Smith University:** "Juan Antonio Alix, Dominicanidad and Afro-Acceptance"

LaShawndra Hooks, Hampton University: "Revolving Door: Assessing the Relationship between Recidivism, Environmental Factors and Parental Incarceration among Minority Female Youth"

****Chelsea Johnson, Spelman College:** "Identity, Role, and Self-Representation: The Spelman Experience and Performing for a Gender-Specific Audience"

****Alexia Williams, Spelman College:** "The Color Line, a Female Problem: Sensational Domesticity in Du Bois' *Dark Princess*"

Valerie Williams, Johnson C. Smith University: "The Effects of Salinity and Elevated CO₂ on the Standard Metabolic Rate (SMR) of Clams (*M. mercenaria*)"

2011

****Hadiya Sewer, Spelman College:** "Beauty Standards and Beauty Rituals: An Ethnographic Examination of the Social Implications of Skin Color and Hair Texture on the Black Identity in Morocco"

2010

****Christiana Betts, Hampton University:** "The Show Much Go On! Creating a Place in Maxine Hong Kingston's *Tripmaster Monkey: His Fake Book*"

****Kimberly Love, Tuskegee University:** "Remembering *Beloved* and Discovering *A Mercy*: The Roles of Patriarchy, Capitalism, and Race During Slavery"

Juliana Partridge, Spelman College: "Multiracial Racial Identity in Contemporary America: An Overview"

Alonzo Vereen, Morehouse College: "One's Heritage Does Not Define Oneself: An Analysis of Factors that Contributed to Dr. Martin Luther King, Jr.'s Writings and Speeches"

2009

****Darius Scott, Morehouse College:** "For the People, By the People: Secondhand Shopping Spaces"

2008

Priscilla Alexander, Paine College: "The Line Integral and Its Application"

Mia Ellis, Tougaloo College: "From Blackface to Bling Bling: Tracing the Images of African American Women and Men in Minstrel Shows and Rap Music Videos"

****Selah Johnson, Spelman College:** "Liberation on the Brinks: A Comparative Study on the Goals and Achievements of the Cuban Revolution, the Civil Rights, and Black Power Movements in the United States"

****Jarvis McInnis, Tougaloo College:** "A 'Long Black Song' in Verse"

Ebone McFarland, Hampton University: "Deconstructing Blackness: Analyzing the Characterization of the Black Middle Class Construct in Sarah Phillips by Andrea Lee"

****Jameliah Shorter, Paine College:** "Our Mothers' Gardens"

Adam E. Smith, Tougaloo College: "Traditional Sub-Saharan African Music: An Investigation of Its Inherent Complexities through Theoretical and Mathematical Reasoning"

2007

Essence Caleb, Johnson C. Smith University: "Loving My Blackness: Racial Passing and the Dark Skin Perspective"

****Jessica Edwards, Spelman College:** "How Fiction Informs History: Women in the Modern Civil Rights Era (1954 - 1965)"

****Glenn Holtzman, University of Cape Town Langarm:** "The Social Dance and Music of the Coloured People of South Africa"

****Calista Kelly, Paine College:** "Looking at Black English and Its Use in the Historically Black Institution"

Marcus McArthur, Morehouse College: "The More Peculiar Institution"

****Brandy Thomas, Paine College:** "A Comparative, Exploratory Study of the Role and Place of African American Women in the Struggle for Civil Rights and South African Women in the Struggle against Apartheid"

2006

Maurice Pogue, Tuskegee University: "Sutpen the Half Human"

2004

Brandon Geter, Tuskegee University: "The Birth of *Soul* and the African American Vernacular Tradition"

****Kim Green, Claflin University:** "Bronze Muses: A Comparative Analysis of the Social Protest Poetry of Frances Ellen Watkins Harper and Sonia Sanchez"

****Derrick Spires, Tougaloo College:** "*Invisible Man*: The Quest for *His-story*"

****Kamauru Johnson, Morehouse College:** "Aristotelian Excellence in Three Plays?"

2003

Tomiko Ballantyne-Nisbett, Spelman College: "The Origins and Influence of Women's Organisations in Ghana"

****Sabine Cadeau, Xavier University:** "Jean Jacques Rousseau: Essentialist of Anti-essentialist"

2001

****Deidre Wheaton, Dillard University:** "Defying Definition and 'Creating Something Else To Be': A Critical Study of Selected Autobiographies by Women of Color"

2000

****LaRose Davis, Hampton University:** "'Spoken Like a Man': Voice and Power in *Agamemnon*"

Ayana Free, Spelman College: "A Lacanian analysis of Senghor's *Femme Noire*"

Kenitra Hairston, Tougaloo College: "The Manacles of Freedom: Theorizing Existentialism through Jean-Paul Sartre's *The Flies*"

Jeffrey Jones, Paine College: "Male and Female Perspective on Slave Life: Examining the Narratives of Frederick Douglas and Harriet Jacobs"

****Tanya Huelett, Spelman College:** "Instances of the Use of Obeah in Jamaican Slave Society"

****Michael Ralph, Morris Brown College:** "Education and Scribal Training in Ancient Kemet: A Philosophical and Philological Analysis"

** Fellows who have earned the Ph.D.

SSRC - THE SOCIAL SCIENCE RESEARCH COUNCIL- GRADUATE INITIATIVES PROGRAM

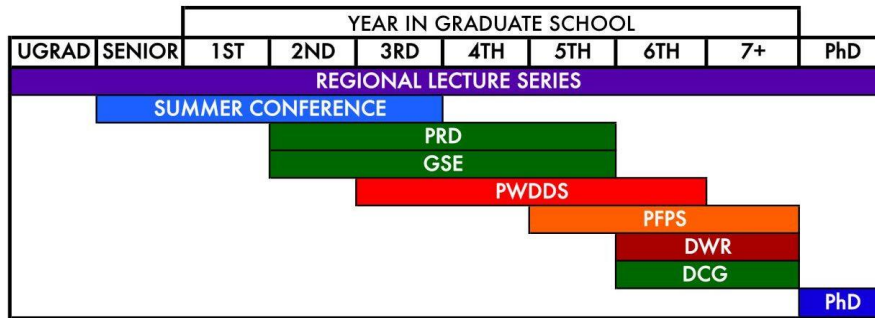
The SSRC-Mellon Mays Graduate Initiatives Program aims to address, over time, the problem of underrepresentation in the academy at the level of college and university faculties. Funded by grants from the Andrew W. Mellon Foundation, the program provides support for scholars from all backgrounds with a demonstrated commitment to this goal.

The Graduate Initiatives Program builds upon the Mellon Mays Undergraduate Fellowship Program (MMUF) by supporting MMUF fellows from the early stages of graduate school to the post-Ph.D. years. **It is only open to Ph.D. students who were selected as Mellon Mays Undergraduate Fellows.** Fellows must enroll in doctoral programs within 39 months of receiving their undergraduate degrees, and they must be in one of the MMUF eligible fields of study.

For information on all programs administered by the SSRC, please visit their website at:

<https://www.ssrc.org/our-work/>

SSRC-MELLON MAYS GRADUATE INITIATIVES ELIGIBILITY TIMELINE



- RLS Regional Lecture Series
- SC Graduate Student Summer Conference
- PRD Predoctoral Research Development Grant
- GSE Graduate Studies Enhancement Grant
- PWDDS Proposal Writing and Dissertation Development Seminar
- PFPS Preparing for the Professoriate Seminar
- DWR Dissertation Writing Retreat
- DCG Dissertation Completion Grant
- PhD Postdoctoral Fellows Retreat

MELLON MAYS REGIONAL LECTURE SERIES

In addition to supporting our fellows through various stages of the doctorate, the Mellon Mays Graduate Initiatives Program aspires to foster and strengthen relationships among all members of the Mellon Mays community. To that end, the Regional Lecture Series brings together undergraduates, graduate students, coordinators, and faculty in each region for intellectual engagement and community-building. Each lecture allows a Mellon Ph.D. the opportunity to speak on their research or a current topic, and fellows and coordinators gather afterwards for a reception. To date, lectures have taken place in New York, Philadelphia, Chicago, San Francisco, Boston, Los Angeles, Baltimore, and Atlanta.

MELLON MAYS GRADUATE STUDENT SUMMER CONFERENCE

The Summer Conference is the flagship component of the SSRC-Mellon Mays Graduate Initiatives Program. Targeted towards graduate students in years one through three, it provides a forum for skills exchange, cohort-building, and the development of professional proficiencies such as maximizing research resources.

- Open to graduating seniors accepted into a doctoral program and graduate students in years one through three
- Fellows may now attend as many times as they want during their period of eligibility
- Provides the tools and skills for managing the early years of graduate school
- Includes panel presentations of fellows' research, thematic workshops, presentations by senior scholars, and other activities that expose early-stage graduate students to a broad range of institutional and intellectual issues
- Advanced graduate student fellows and Mellon Ph.D.s serve as workshop leaders, panel discussants, and moderators

MMUF PREDOCTORAL RESEARCH GRANTS

The Graduate Initiatives Program offers three predoctoral grant opportunities: the Graduate Studies Enhancement Grant (GSE), the Predoctoral Research Development Grant (PRD), and the Dissertation Completion Grant (DCG). **These grants are only open to Ph.D. students who were selected as Mellon Mays Undergraduate Fellows.**

Applications for the **Predocctoral Research Grants** are open from **May 1 to November 1**. Click [here](#) to apply!

The following guidelines refer to all three predoctoral grant opportunities:

- Fellows may apply for one grant per year
- Applicants must be Mellon fellows enrolled in a doctoral program in an eligible field of study
- Each fellow may receive a maximum of \$5,000 in GSE and PRD funds; DCG funds do not apply toward this total
- The grants cannot be used for tuition and fees or living expenses
- Grants are disbursed on a first-come, first-served basis
- Accepted applications may take five to six weeks to process
- August 1 is considered the start of the academic year

Graduate Studies Enhancement (GSE) Grant

- Fellows must be in their second to fifth years of graduate school; students at South African universities are eligible to apply in the first year of their Master's programs
- Fellows that have begun the sixth year of graduate study are not eligible
- Available for up to \$1,500 per academic year
- May be received up to four times
- Funds travel, equipment, books, journal subscriptions, and software

Predoctoral Research Development (PRD) Grant

- Fellows must be in their second to fifth years of graduate school; students at South African universities are eligible to apply in the first year of their Master's programs
- Fellows that have begun the sixth year of graduate study are not eligible
- Available for up to \$3,000 once during a fellow's graduate school career
- Funds small-scale, preliminary research and other activities
- Requires a letter of support from an adviser or committee member

Dissertation Completion Grant (DCG)

- Fellows must be in their seventh year or beyond and must provide a feasible timeline for completion of the dissertation within 12 months
- Available for up to \$2,500 once during a fellow's graduate school career
- Funds travel, equipment, books, journal subscriptions, and software that support the completion of the dissertation
- Requires a summary report six months after receipt of the grant
- A competitive award based on the feasibility of timely completion
- Fellows may not have participated in the Preparing for the Professoriate Seminar

MELLON MAYS GAP ASSISTANCE PROGRAM (GAP)

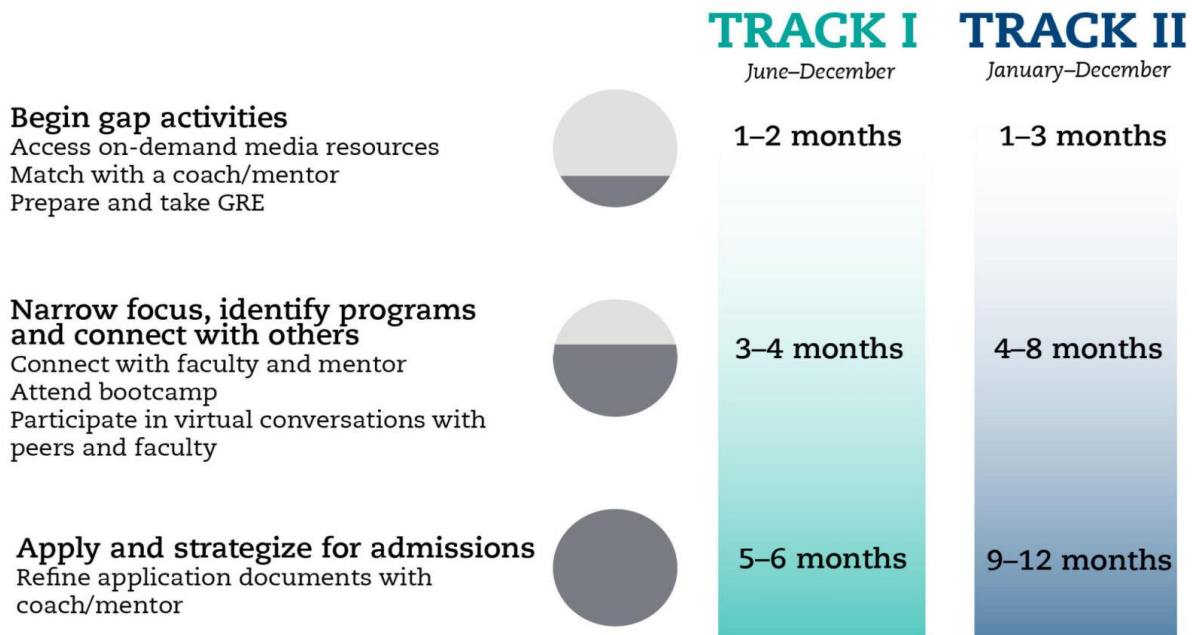
Fellows participating in the Mellon Mays Graduate Assistance Program (GAP) bring diverse perspectives to their graduate studies. The GAP helps Mellon Mays Fellows who have recently graduated maintain their graduate school ambitions and progress towards an academic career. Fellows gather to workshop applications and statements of purpose, determine the fit of graduate programs, and network with past Fellows.

This program is open only to alumni of the Mellon Mays Undergraduate Fellowship and funded by the Mellon Foundation.

When there's a gap between earning your undergraduate degree and pursuing your Ph.D., reduced contact with the academy, time management concerns, work-life balance, and other issues can make it more challenging to complete your application to a doctoral program.

Mellon Mays GAP provides the resources that Mellon Mays Fellows who are now successful graduate students and Ph.D.s cited as critical for getting through the gap year(s):

- Structured template of gap year activities with staff follow-up and accountability with peers on your track.
- Live and on-demand media resources including webinar courses, handouts, video interviews with more senior Fellows.
- Predoctoral coaching and mentoring, regional events and virtual conversations.
- Intensive bootcamps in spring and fall (most expenses paid) to prepare for graduate school.



GAP Fellows are placed on one of two tracks – either a six-month or a full-year curriculum – based on their timeline to apply to graduate school.

More information is available at <https://citizensandscholars.org/fellowships/for-scholars-education-leaders/mellon-mays-gap/> or contact MellonMaysGAP@citizensandscholars.org

UNCF/MELLON PROGRAMS LOAN REPAYMENT

MMUF Fellows entering PhD programs in Mellon Designated Fields within 39 months of graduation from their undergraduate institution are eligible for repayment of their undergraduate loans up to a maximum of \$10,000. MFAs **may be** eligible for up to \$5,000 in loan repayment. In order to qualify, an MFA program must be research-based or theoretical as opposed to performance-based (i.e., leading to a faculty career rather than a performing career). Only undergraduate debt accrued through Perkins, Stafford, or college loan programs qualify for repayment.

CONDITIONS OF LOAN REPAYMENT (PLEASE READ CAREFULLY):

Fellows in the UNCF/Mellon Undergraduate Fellowship Program are eligible to have repaid **up to \$10,000.00** of their undergraduate educational loans under the following conditions:

- **The fellow is pursuing full-time graduate work toward the Ph.D. degree in one of the following fields:**
Anthropology and Archaeology, Area/Cultural/Ethnic/Gender Studies, Art History, Classics, Geography and Population Studies, English, Film, Cinema and Media Studies (theoretical focus), Musicology, Ethnomusicology and Music Theory, Foreign Languages and Literatures, History, Linguistics, Literature, Performance Studies (theoretical focus), Philosophy and Political Theory, Religion and Theology, Sociology, Theater (theoretical focus), Interdisciplinary Studies: Interdisciplinary areas of study may be eligible if they have one or more eligible fields at their core
- **The fellow must enter graduate school no later than 39 months after receiving the undergraduate degree.**

For fellows who fulfill the above conditions, the Mellon Foundation, through the UNCF/Mellon Undergraduate Fellowship Program, will repay one-eighth of their total undergraduate loan indebtedness (up to a maximum of \$1,250.00 per year) for each of the first four years of graduate study toward the Ph.D.) The remaining balance of their undergraduate loan indebtedness (up to \$5,000.00 will be repaid after the receipt of the Ph.D., which should be completed within six years from the start of graduate school.)

*As of 2002, as an enhancement to the MMUF Program, loan repayment has been approved for **graduate students who have completed the Ph.D.** who have not used the loan repayment allocation to repay undergraduate loans, but who have taken out designated educational loans from recognized lenders for graduate study. A letter from your dissertation committee chair, confirming completion of the Ph.D. is required. Please also complete the attached Loan Repayment Agreement form, and submit with the letter of confirmation.

PROCEDURES FOR LOAN REPAYMENT

At the end of each of the first four years of graduate study, fellows must request a **transcript showing full-time graduate study** and a **confirmation from their graduate department** that normal progress is being made toward the Ph.D. degree. At the same time, fellows should **alert the lender of the loan that a check will be awarded** through the Mellon Foundation Grant to reduce their indebtedness. They should **request a statement of their total loan indebtedness from the lender** of the loan so that a check can be issued.

Fellows must send the following to the UNCF/Mellon Programs Office:

- The loan repayment agreement form (attached)
- The transcript showing full-time graduate study
- The letter from their graduate department confirming satisfactory progress
- The statement of total loan indebtedness from the lender (with name and address of the lender)
- **The lender** must complete a UNCF Vendor Information Form and W9 which should then be mailed or emailed to the Programs Office. Please contact the Programs Office for a copy of these forms.

A check will be sent from the Program Account directly to the holder of the loan. A receipt in the form of a reissued statement of the account will be then sent to the fellow for his or her own records. If a fellow borrowed from both Stafford/GSL and Perkins/NDSL programs, it is to the fellow's advantage to choose to repay the Stafford/GSL loan first because of the higher interest.

After receipt of the Ph.D., proof of a valid degree is required to release the remainder of the available funds. Again, fellows must provide the name and address of the holder of the loan to be repaid and a statement of its current status.

If a student has undergraduate debt totaling less than \$10,000, the remaining loan repayment funds may be used to repay graduate students loans. Graduate students loans may only be repaid upon completion of the Ph.D. The total amount of loan repayment funds will not exceed \$10,000 and may only be used toward designated educational loans from recognized lenders for graduate study.

LOAN REPAYMENT AGREEMENT

I have read the terms of the Loan Repayment, and I agree to the terms of the loan repayment plan as outlined in the **Terms of Loan Repayment for Fellows in the UNCF/Mellon Undergraduate Fellowship Program**.

NAME: _____

SS#: _____

SIGNATURE: _____ **DATE:** _____

MAILING ADDRESS:

PHONE: _____

E-MAIL ADDRESS: _____

Briefly describe below your plans for the academic year:

****PLEASE RETURN THIS FORM WHEN SUBMITTING THE OTHER REQUIRED DOCUMENTS****

THE MMUF ONLINE SURVEY

You received the MMUF Profile Form with your award letter. You were asked to complete this form, and return it to the Programs Office. This form is kept on file in the Programs Office. However, you must also complete the Andrew W. Mellon Foundation's on-line profile form. The Programs Office sends the names and e-mail addresses of all UNCF/Mellon Fellows to the Mellon Foundation. Fellows will then receive an email from the Mellon Foundation with their user ID, password, and instructions for completing the online Profile Form. **All new fellows must complete and submit the Profile Form in order to become an official member of the MMUF program.** Continuing students in the program will receive an email reminder each year with instructions for completing the online Annual Update Form. **It is required that all participants in the MMUF program complete and submit an annual online survey to the Mellon Foundation. The Annual Update Form is required of all students, regardless of whether they pursue graduate school.** For statistical and assessment purposes, it is imperative that the Foundation keeps ongoing records of all students in the program. The web address for the online survey is <https://www.mmuf.org/user/login?current=front>

IT IS CRUCIAL THAT YOU COMPLETE THE ON-LINE SURVEY FORM. IF YOU DO NOT, YOU WILL NOT BE RECOGNIZED AS AN MMUF FELLOW!

Please do not accidentally delete the e-mail from the Foundation! For those of you who have filters on your e-mail accounts that will automatically place e-mails from unknown sources in a spam folder, please look carefully through your spam folder for the e-mail from the Foundation.



Checklist!

Have you....

Yes No Completed the MMUF Online Survey?



Please note!

Each academic year, you will be required to complete an Annual Update for the Mellon Foundation.

You will receive an e-mail from the Foundation reminding you to do so.

TRANSCRIPTS

At the **end of each semester (December and May)**, once your final grades for that semester have been recorded on your transcript, please be sure to send a copy (official or unofficial) to the Programs Office.



Checklist!

Have you....

- Yes No Sent a copy of your transcript to the Programs Office?

ANNUAL REPORTS (JUNIOR FELLOWS)

At the **end of your Junior year** in the Program (**May 2024**), you and your mentor are required to submit the following information to the Programs Office so that we can follow your progress as you advance through the Program.

- **Mentor's Statement (TO BE COMPLETED BY THE MENTOR):** A brief statement from the mentor that might include, among other things, a description of the activities that you and your fellow shared, the nature of your mentoring arrangement, successes and problems, and suggestions for future mentors
- **Fellow's Statement (TO BE COMPLETED BY THE FELLOW):** A brief statement from the Fellow describing the mentor-fellow relationship
- **Transcript:** Your most recent transcript, official or unofficial
- **Research Narrative:** An update on the progress of your research or your research paper as it is at this point.



Checklist!

Have you...

- | | | |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Completed and submitted your Fellow's Statement? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Completed and submitted your Transcript |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Submitted your Research Narrative? |

Has your...

- | | | |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Mentor Completed and submitted his/her Mentor's Statement? |
|------------------------------|-----------------------------|--|

ANNUAL REPORTS (SENIOR FELLOWS)

At the **end of your Senior year** in the Program (**May 2025**), you and your mentor are required to submit the following information to the Programs Office.

- **Mentor's Statement (TO BE COMPLETED BY THE MENTOR):** A brief statement from the mentor that might include, among other things, a description of the activities that you and your fellow shared, the nature of your mentoring arrangement, successes and problems, and suggestions for future mentors
- **Fellow's Statement (TO BE COMPLETED BY THE FELLOW):** A brief statement from the Fellow describing the mentor-fellow relationship
- **Transcript:** Your most recent transcript, official or unofficial
- **Research:** Your completed research paper



Checklist!

Have you...

- | | | |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Completed and submitted your Fellow's Statement? |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Completed and submitted your Transcript |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Completed and submitted your Research Paper |

Has your...

- | | | |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Mentor Completed and submitted his/her Mentor's Statement? |
|------------------------------|-----------------------------|--|

Post-baccalaureate Plans

- | | | |
|------------------------------|-----------------------------|--|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Have you informed the Programs Office about your plans following graduation? |
|------------------------------|-----------------------------|--|

If you are continuing to graduate school, please let us know which institution you plan on attending, what degree you are pursuing and in what field. If you are taking time off to work, please let us know where. Once you go on to graduate school, or even if you take time off to work before going on to graduate school, we need to know what you are doing, so that we can account for all of our Fellows!

A STATEMENT ABOUT STIPENDS AND TAXES

Under the Internal Revenue Code, scholarship and fellowship income are generally included as gross income for federal income tax purposes. Therefore, you will be expected to pay taxes on your stipends. You will receive a 1099 form at the beginning of the calendar year. The UNCF/Mellon Programs office does not provide tax advice; you should consult your personal tax advisor with any questions or concerns.